



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize standard agreement (purchase order) with the Organization for Associate Degree in Nursing for the membership and renewal dues for FY 2024-2025. Fiscal Impact: \$595.00, Cumulative amount: \$0.00, Revenue: \$0.00

Presenter(s): Jeffrey Guild, Vice Provost of Academic Affairs

1. Describe the purpose of this purchase of goods, services, information technology, construction, or use of space. The purpose of this purchase is to establish Broward College's Department of Nursing as an active member of the Organization for Associate Degree Nursing (OADN), a leading national advocate for associate degree nursing education. This strategic membership aims to position our nursing program within a broader network of ASN programs, enabling collaborative partnerships and access to cutting-edge educational resources. Through this affiliation, we seek to strengthen our program's national presence while ensuring our curriculum and teaching methodologies align with current industry standards and best practices. The membership will facilitate meaningful connections with healthcare providers, industry leaders, and peer institutions, creating opportunities for enhanced clinical placements and community engagement.

2. Describe the competitive solicitation method used or, if none, the exemption relied on for bid waiver. Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. Membership dues, per Florida Statute 119.01(3) require that all financial, business, and membership records held by the organization with the individual(s) or organization(s) for whom a purchase order is being issued are to be considered public records and shall be subject to the provisions of Florida Statute 119.07.

3. Describe business rationale for the purchase and how it was procured.

(A) What is the benefit of the purchase. If there is an ROI, describe the ROI and how calculated. The benefits of this purchase extend across multiple dimensions of our nursing program's operations and educational delivery. By joining OADN, our faculty will gain access to valuable professional development opportunities through conferences, workshops, and continuing education courses, directly enhancing their teaching capabilities and subject matter expertise. The membership provides our program with real-time updates on emerging trends, research developments, and regulatory changes in nursing education, ensuring our curriculum remains current and responsive to industry needs. Additionally, this affiliation enables us to participate in collaborative initiatives with other ASN programs, fostering knowledge exchange and shared resources for curriculum development. The membership also strengthens our program's credibility and recognition at the

national level, potentially leading to improved opportunities for our graduates and enhanced partnerships with healthcare institutions.

(B) How does the purchase support the Strategic Business Plan. Not applicable.

(C) If applicable, what is the rationale for the use of piggybacks, existing contract extensions, bid waivers in lieu of the College conducting a competitive solicitation. Not applicable.

(D) If a competitive solicitation process was conducted by the College, describe the process. Not applicable.

4. Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

This Executive Summary is approved by:

**Jeffrey Guild
Vice Provost of Academic Affairs**

APPROVAL PATH: 94 Organization for Associate Degree Nursing (OADN) Annual Membership and Renewal Dues FY2024-2025

Department Head 1 Review	Antonio Navarro	11/1/2024
Department Head 2 Review	Jeffrey Guild	11/4/2024
Department Head 3 Review	Jamonica Rolle	11/13/2024
Departments Approved-Auto Complete	Giannela Haddad	11/18/2024
Auto Complete-No IT Review Needed	Raj Mettai	11/18/2024
Contracts Coordinator Review	Natalia Triana-Aristizabal	11/18/2024
Procurement Review	Orlando Aponte	12/18/2024
Budget Review - Associate Vice President, Budget	Christine Sims	12/19/2024
CFO Review	Rabia Azhar	12/19/2024
Contract Expiring -1 year	Antonio Navarro	12/31/2024
Contract Expiring -1 year	Jeffrey Guild	12/31/2024
Contract Expiring -1 year	Jamonica Rolle	12/31/2024
Attorney Review	Kristina Raattama	1/7/2025



INVOICE - Organization for Associate Degree Nursing

Mailing Address:

OADN
219 Second Avenue, Suite B
Edwardsville, IL 62025

06/03/2024

Invoice #: OADN2024- 1155

Item: Annual OADN Membership

Organization: Broward College
3501 SW Davie Rd Bldg 8 #104
Davie, Florida 33314-1604

Primary Contact for Membership: Nancy Gonzalez, APRN-BC, MSN

AMOUNT DUE: \$595.00

Due Date: February 19, 2025

Submit payment to:

Checks: OADN 219 Second Avenue, Suite B Edwardsville, IL 62025

Credit Cards: 800-809-6260

Online Payments: Log into www.oadn.org